**EVENT SUBMISSION FORM**

**Please complete this form for events you would like The Herb Society to publicise and return to** **events@herbsociety.org.uk**

**Ensure that you complete all fields and attach a high-resolution image to your email.**

|  |  |
| --- | --- |
| **EVENT TITLE** |  |
| **EVENT DESCRIPTION** **(max. 150 words)** |  |
| **EVENT DATE(S)** |  |
| **START TIME** |  |
| **END TIME** |  |
| **EVENT ADDRESS (include full postcode)** |  |
| **EVENT ORGANISER** |  |
| **EVENT WEBSITE** |  |
| **EVENT EMAIL** |  |
| **EVENT PHONE NO.** |  |
| **EVENT COST** |  |
| **OTHER INFO** |  |

|  |  |  |
| --- | --- | --- |
| Are you offering a discount to Herb Society Members? If so, please advise of the rate in the “Other Info” box above | **YES** | **NO** |

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**Return the completed form and image(s) to** **events@herbsociety.org.uk** **with “EVENT” and the date of the event in the email subject.**